



INSTITUTE OF HOME ECONOMICS

**University of Delhi
Accredited 'A' Grade by NAAC
'Star College Scheme' by DBT
DST-FIST Awardee**

MESSAGE FROM THE DIRECTOR

Welcome to the Institute of Home Economics. As you step into a new phase of life and a wider world around you, Institute of Home Economics as a family welcomes you to an institution of higher education which will provide you opportunities to explore and exploit your academic potential and realize your dreams. With our aim to nurture the ideals of women's emancipation and empowerment, we help our students transform into astute professionals in line with technological advancements and at the same time be rooted in ethical and human values. The college has a highly accomplished faculty, supportive staff, extensive infrastructural facilities, salubrious surroundings and an easily accessible location. Our vision is to create an environment wherein excellence, development, values and pride are synonymous with the Institute and to nurture individuals who are independent in thought and responsible in action. My colleagues, staff and senior students are there to support you in your endeavour to pursue excellence and we eagerly await your joining the IHE family

Prof Geeta Trilok Kumar

VISION

To empower girl students to contribute to the intellectual, professional and capacity building endeavours of the nation and to face the challenges of a globalised world while remaining rooted in the values and practices of their own culture

MISSION

To provide quality and value based holistic education, facilitated by the use of technology and to focus on the development of young women as autonomous, critical thinking and humane individuals; to inculcate discipline, desire for excellence and foster all-round growth

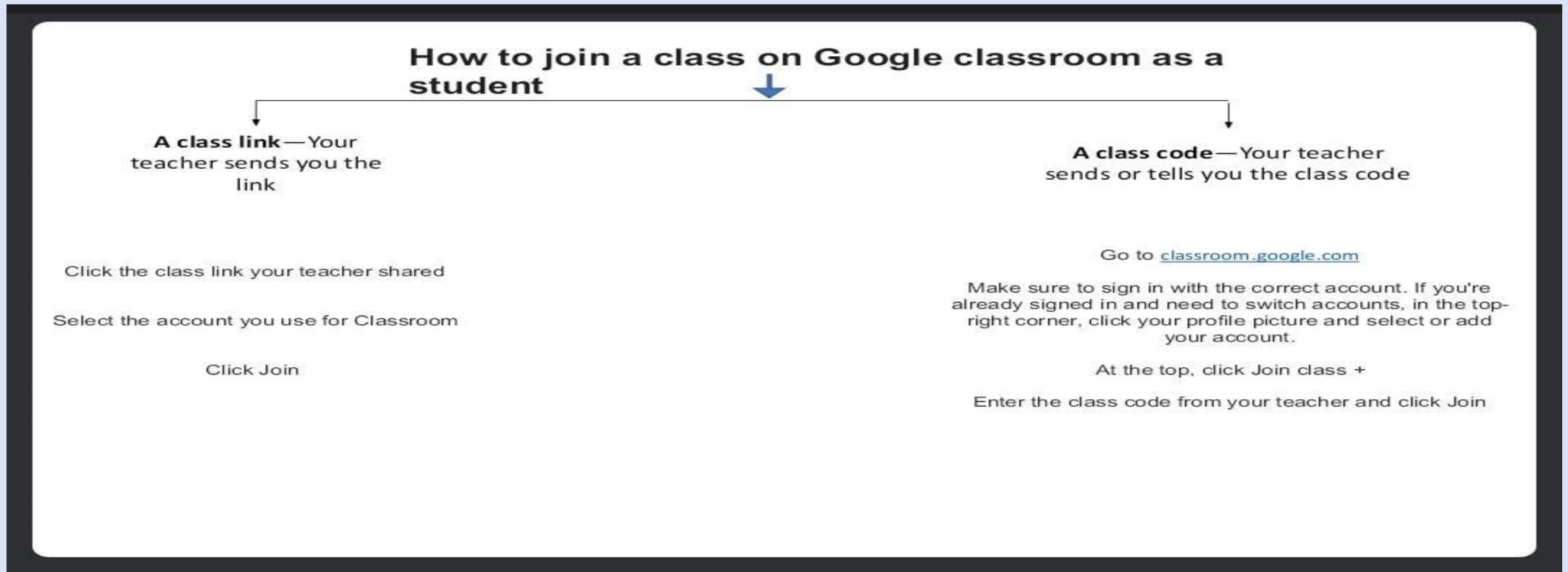
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JOINING A GOOGLE CLASSROOM

STEPS:

- Download google classroom
- Login with your official college email-ID which has been sent to you on your email
example: abc.xyz@ihe.du.ac.in
- At the top click on “Join the class”
- In case link has been shared by the subject teacher, click on it and ‘join’ the class else entre the class code which has been shared for that subject teacher and click on ‘Join’



STEPWISE GUIDE TO WORKING ON GOOGLE CLASSROOM

A stepwise guide to registering and using google classroom can be accessed on the following link:

https://drive.google.com/file/d/1k7dNNzELH0dxu_r162hrhCmlwvpWOhMe/view?usp=drivesdk

INTERNAL ASSESSMENT (IA)

Rules of Internal Assessment

- Each paper carries **100 marks**. Out of which, **75 marks** theory exam will be conducted and **25 marks** for Internal Assessment.
- Only one component is defined for Internal Assessment i.e., **25 marks** Assignment.
- **One** Assignment of **25** marks can be given. **OR**
- **Two** Assignments of **15** marks and **10** marks. **OR**
- **Three** Assignments of **10** marks, **10** marks and **5** marks can be given.
- Teachers will give assignment to the students in prescribed format via **Google Classroom** platform.
- Student will submit the solved assignment to the teacher on the same platform in a defined time.
- Students have facility to check their internal assessment on **ILS college portal** by using students' login ID.
- Details of IA can be accessed on the following link: <http://www.exam.du.ac.in/pdf/IA-1.pdf>

Rules for Attendance

- It is mandatory for the students to attend the classes regularly.
- Attendance will be marked in every theory and practical class.
- Attendance records will be kept in **teachers' registers** and on **ILS college portal**.
- Students have facility to check their attendance on **ILS college portal** by using students' login ID.

ANTI-RAGGING COMMITTEE

- The University of Delhi is a zero-tolerance zone with respect to ragging. The link to an official circular and anti-ragging guidelines from the university are available on the following links:
http://www.du.ac.in/uploads/new-web/18112021_Circular_anti-ragging.pdf
http://www.du.ac.in/uploads/new-web/18112021_guideline_anti-ragging.pdf
- Institute of Home Economics also has an anti-ragging committee. The members of the committee along with their contact details are mentioned below. The students may approach any of these members, if required.

S.No.	Name	Designation	Email ID
1	Dr. Renu Gulati (Convenor)	Assoc. Professor	renu.gulati@ihe.du.ac.in
2	Dr. Savita Aggarwal	Assoc. Professor	savita.aggarwal@ihe.du.ac.in
3	Dr. Sunita Aggarwal	Assoc. Professor	sunita.aggarwal@ihe.du.ac.in
4	Dr. Veenu Wadhwa	Assoc. Professor	veenu.wadhwa@ihe.du.ac.in
5	Mrs. Archana Bhagat	Assoc. Professor	archana.bhagat@ihe.du.ac.in
6	Ms. Suneeta Mishra	Asst. Professor	suneeta.mishra@ihe.du.ac.in
7	Ms. Meghna	Asst. Professor	meghna@ihe.du.ac.in

EQUAL OPPORTUNITY CELL

- This cell was established by the University of Delhi on 27th June, 2006 to address the issues related to students belonging to Schedule Caste/Schedule Tribe, Other Backward Caste and minorities and the Persons with Disabilities (PWDs) on a continual basis.
- The college has constituted Equal Opportunity Cell (EOC), the main objective of which is to empower all students (SC/ST/OBC/minorities and persons with disabilities) to participate fully in the academic, intellectual, social and cultural life of University on an equal basis.
- The unit sincerely attempts to ensure the implementation of policies and programmes issued by the government for various disadvantaged groups from time to time. Regular guidance and counselling with respect to academic, financial, social and other matters is provided to the students.
- The following are committee members of the Equal Opportunity Cell of the College

S.No	Name	Designation	Email ID
1	Dr Geeta Chopra	Associate Professor	geeta.chopra@ihe.du.ac.in
2	Ms Sharmila Rathee	Assistant Professor	geeta.chopra@ihe.du.ac.in
3	Dr Bani T Aeri	Associate Professor	bani.aeri@ihe.du.ac.in
4	Ms Sonia Chaudhary	Associate Professor	Sonia.chaudhary@ihe.du.ac.in

ENABLING UNIT

- The college has constituted an Enabling Unit (EU), which aims to provide accessible means and create barrier-free environment for college students with disabilities.
- This unit ensures the implementation of all welfare schemes notified by university of Delhi such as
 - reservation and relaxation for students with disability/ies in the admission process
 - facilitates admission of students with disabilities in various courses at college;
 - ensures fee waiving as per university rules,
 - provides regular guidance and counselling to individuals with disabilities; and
 - organizes orientation and sensitization on several aspects concerning disability; as well as
 - coordinates with teachers for ensuring reasonable accommodations in the curriculum for students with disabilities as suggested by RPwDA (2016).
- In compliance with accessibility provisions, the unit keeps striving to make the infrastructure of the college accessible for the individuals with permanent and temporary disabilities.
- Several events are organized every year such as Orientation programme to make students aware of the various provisions schemes, scholarships and other beneficiary programmes of Delhi University for students with disability/ies.
- Special days are observed with interactive sessions such as International White Cane day and International Disability Day besides creating awareness of provisions related to Right of Persons with Disabilities with respect to curriculum and examinations.
- Individualized support, group counselling is also done to discuss their academic progress and ensure their social inclusion.
- The following are committee members of the Enabling Unit of the College

S.No	Name	Designation	Email ID
1	Dr Geeta Chopra	Associate Professor	geeta.chopra@ihe.du.ac.in
2	Ms Sharmila Rathee	Assistant Professor	geeta.chopra@ihe.du.ac.in
3	Dr Bani T Aeri	Associate Professor	bani.aeri@ihe.du.ac.in
4	Ms Sonia Chaudhary	Associate Professor	Sonia.chaudhary@ihe.du.ac.in

GENDER SENSITIZATION

- IHE has a zero-tolerance policy towards sexual harassment and is pro-actively committed to providing a safe and conducive academic environment to its students and employees.
- The college has been conducting workshops on various gender related issues for students in collaboration with NGOs such as Breakthrough.
- IHE Gender Sensitization committee has the following broad objectives:
 - to sensitize students to various gender related issues.
 - to spread awareness about sexual harassment at work place as well as the functioning of the ICC.
 - to deal with the complaints relating to Sexual harassment at work place from students or employees.
- Posters having information about Internal Complaints Committee (ICC) have been displayed in college.

SEXUAL HARASSMENT.
KNOW WHERE THE LINE IS.

INTERNAL COMPLAINTS COMMITTEE
At
INSTITUTE OF HOME ECONOMICS

Constituted as per Sexual Harassment of Women at the Workplace (Prevention, Prohibition and Redressal) Act 2013.

If you are faced with sexual harassment anywhere on or around the campus because of your work on this campus immediately contact:
Dr. Savita Aggarwal (savita.aggarwal@ihe.du.ac.in)
Dr. Renu Gulati (renu.gulati@ihe.du.ac.in)

INTERNAL COMPLAINTS COMMITTEE
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SEXUAL HARASSMENT IS UNFAIR UNWANTED UNACCEPTABLE UNLAWFUL

SEXUAL HARASSMENT IS AN OFFENCE

If you are faced with sexual harassment anywhere on or around the campus because of your work on this campus immediately contact:
Dr. Savita Aggarwal (savita.aggarwal@ihe.du.ac.in)
Dr. Renu Gulati (renu.gulati@ihe.du.ac.in)

- In case one is facing harassment, an e-mail can be sent to savita.aggarwal@ihe.du.ac.in or renu.gulati@ihe.du.ac.in
- The complaint will be kept strictly confidential.
- Complaints on a plain paper addressed to the Presiding Officer may also be given to PA to the Director.

Members of The Internal Complaints Committee (ICC) (4/3/2021 to 3/3/2023)

Presiding Officer	Dr. Savita Aggarwal, Associate Professor
Faculty members	Dr. Renu Gulati, Associate Professor Dr. Manjula Suri, Associate Professor Dr. Pratima Singh, Assistant Professor
Two Non-Teaching employees	Mr. Khazan Singh, Lab Assistant Mrs. Radha Tewari, Lab Assistant
Three student nominees	From UG and PG courses
Representative from NGO	Mrs. Meera Khanna, Executive Vice-President, Guild for Service

ADDITIONAL INFORMATION REGARDING PREVENTION OF SEXUAL HARASSMENT

- Orientation to Sexual Harassment at work : <http://ihe-du.com/wp-content/uploads/2021/09/ORIENTATION-TO-SHW-Act-2013-1.ppt>
- Video on Sexual Harassment at workplace : <https://www.youtube.com/watch?v=faq3CwJfdIY>
- The Sexual Harassment of Women At Workplace (Prevention, Prohibition and Redressal) ACT, 2013 : <http://ihe-du.com/wp-content/uploads/2021/09/The-Sexual-Harassment-of-Women-at-Workplace-Prevention-Prohibition-and-Redressal-Act-2013.pdf>
- Handbook on Sexual Harassment of Woman at Workplace : <http://ihe-du.com/wp-content/uploads/2021/09/Handbook-on-Sexual-Harassment-of-Women-at-Workplace.pdf>
- UGC Regulations on Sexual Harassment 2015 : <http://ihe-du.com/wp-content/uploads/2021/09/UGC-Regulations-on-Sexual-Harassment-2015.pdf>

LIBRARY

- The IHE Library System consists of a Central Library and four departmental libraries which collectively support the teaching, research and extension programmes of the Institute. The library is open on all working days.
- There is a well-equipped Reading Room with a seating capacity of 80 students. The library has subscribed to dailies, weeklies, periodicals and journals.
- Presently, the library has a collection of 25,000 resource materials which includes text-books, reference books and thesis and back volumes of journals in the field of Home Science which caters to more than 1500 students.
- The Library uses 'KOHA' software. The Library is well equipped with the required facilities and resources (print and electronic).
- The library follows the Dewey Decimal System of classification, and Books are processed by using AACR-II code. The Call Number in the WEBOPAC helps in locating the books on the shelves. Books are arranged on the shelves in numerical order from 000- 999.
- **Details of the library can be accessed on the following link :** <http://ihe-du.com/library/>

LINK FOR E-RESOURCES

- IHE Library : <http://14.98.64.218>
- Delhi University Central Library : <http://crl.du.ac.in/>



Delhi University

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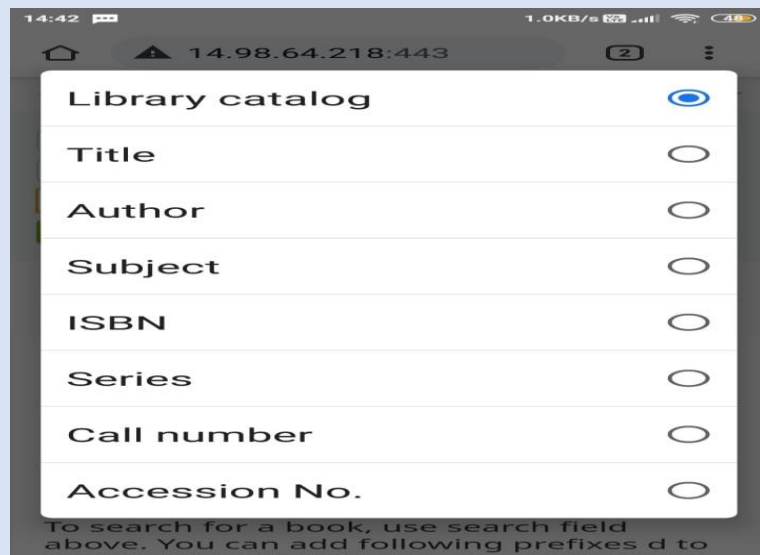
Welcome to Delhi University Library. In the past year and a half, the DULS is accomplishing its task. We have advanced our web activity with the subscription of new databases being made available through campus network. In addition to this 21 more databases are being added to the Consortium. DULS also promotes Open Access to the community of Delhi University. DULS is implementing Information Programs (ILP) for the benefit of students, faculty and staff in developing tutorials to make the community more user friendly. We endeavor to further improve the service to the right user at the right time.

New Initiatives & Activities

- [DULS Rules and Regulations](#) Click
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- [DULS New Additions in Books](#) Click
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- [Bibliography of Doctoral Theses & Dissertations](#) Click
- [DULS Status Report](#) Click

ONLINE PUBLIC ACCESS CATALOGUE (OPAC)

- Database can be accessed through the OPAC available in the main Library
- The IHE library has 24 hour ERNET (Department of Electronics) connection and access to many databases viz: INGENTA, J- STORE, EBSCO, SCOPUS and other online journal subscribed by Delhi University Library System.



STEP 1



STEP 2



STEP 3

BEST WISHES FOR YOUR JOURNEY AT IHE