



## Manual – 6

### A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL

6.1 Use the format given below to give the information about the official documents. Also mention the place where the documents are available for eg at Secretarial level, directorate level, others (Please mention the level in place of writing “others”)

S.no	Category of the Document	Name of the document	Procedure to obtain the document	Held by/ under control of
1.	Act, Statutes and Ordinances	Calendar (the Act, Statutes and Ordinances) Volume 1. And Volume 2. Of the University of Delhi	From Publication Division, University of Delhi. (By paying the prescribed amount). Document is available on website of University of Delhi.	Publication Division, University of Delhi, Delhi-110007

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