



**INSTITUTE OF HOME ECONOMICS**  
(University of Delhi)  
**इंस्टिट्यूट ऑफ होम इकोनॉमिक्स**  
(दिल्ली विश्वविद्यालय)



**NAAC GRADE 'A' ACCREDITED**

IHE/2022-2023/Admin/Advt./ 1771

Ref. No. ....

23.12.2022

**Notice**

The College is inviting applications on plain paper giving all details such as name, address, Qualifications, Category, Date of Birth, Experience, etc. for the post of Office Attendant on purely Contractual basis on a consolidated salary as per University of Delhi norms.

Name of the post	Consolidated Salary per month
Office Attendant	Rs. 18,000/- per month, plus DA as applicable time to time, No other allowances admissible

**QUALIFICATIONS REQUIRED**

**Eligibility:** Candidate should have passed class 10<sup>th</sup> or an ITI equivalent from a recognized board.

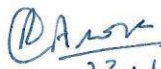
**Age limit:** 30 years (Age relaxation will be allowed as per the guidelines of University of Delhi/UGC)

The completed application in all respects along with copies of all marksheet/ certificates/ documents/ testimonials should reach the college office on or before 3<sup>rd</sup> January 2023.

Written test is scheduled to be held on Tuesday, 10<sup>th</sup> January 2023 at 11:00 a.m. at the Institute of Home Economics (University of Delhi), Hauz Khas, New Delhi-110016. You are requested to report one hour before the commencement of the examination along with call letter attached below. Mere calling for the written test does not ensure your appointment.

Scheme of Written Test is attached below.

Any further information, addendum/corrigendum will be posted only on the college website (<http://www.ihe.du.ac.in>).

  
23.12.2022

**Prof. Renu Arora**  
Acting Director





# दिल्ली विश्वविद्यालय University of Delhi

## 4.3.5 Scheme of Examination for Direct Recruitment for the post of MTS

The following shall be the scheme of examination, components of written test and its syllabus etc. for the post of MTS

### A. Scheme of Examination:

Written Test		
Paper – I (MCQ Type) (100 questions)	Time: 2 hrs.*	Max. Marks: 200 marks
Total Marks		200 marks

\*15 minutes extra per hour would be given to Visually Handicapped, Cerebral Palsy candidates or similarly placed candidates from PwBD category.

Objective Type (MCQ)	TEST COMPONENTS	DURATION: 2 hours	
		NO. OF QUESTION S	MARKS
(i)	General awareness	25	50
(ii)	Reasoning ability	25	50
(iii)	Mathematical ability	25	50
(iv)	Test of Language English or Hindi	25	50
	<b>TOTAL</b>	<b>100</b>	<b>200</b>

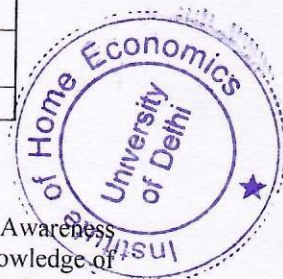
### B. Syllabus:

(i) **General Awareness:** Questions will be designed to test the ability of the candidate's General Awareness of the environment and its relevance to the society. The questions will also be designed to test knowledge of the current events and of such matters of everyday observation as may be expected of an educated person. The test will include questions relating to India and her neighboring countries, especially pertaining to History, Indian Polity & Constitution, Art & Culture, Geography, Economics, General Policy, Science & Scientific Research, National/International Organizations /Institutions, events etc.

(ii) **Reasoning Ability:** The syllabus includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.

(iii) **Mathematical Ability:** The test will cover Number System including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc.

(iv) **Test of English or Hindi:** In addition to the testing of candidate's understanding of the English or Hindi Languages, its Vocabulary, Grammar, Sentence Structure, Synonyms, Antonyms and its correct usage etc. would also be tested.







# दिल्ली विश्वविद्यालय University of Delhi

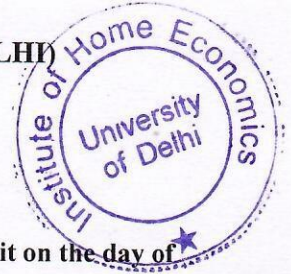
**Note:**

1. The question paper should be bilingual (English and Hindi) and the applicant will have the option to respond in either of the languages. However, the same medium of language must be used throughout.
2. The questions in the written test will be of the level of examination which is defined as the minimum eligibility for the respective post.
3. The minimum qualifying marks for written test will be 45% for the unreserved posts and 40% for the posts reserved for OBC category and 35% for the posts reserved for SC/ST/ PwBD category. If the number of candidates qualifying is more than 30 times the advertised posts, the merit list would be restricted to 30 times the advertised posts.
4. There shall be negative marking for wrong answers in Written test to the tune of  $1/4^{\text{th}}$  of marks allocated per question.
5. Merit list shall be drawn only for candidates who qualify the written test.
6. In case of bunching/bracketing of candidates in the results of the written test, the priority/merit list would be decided as follows:
  - a) The candidate having more marks in aggregate in the examination/degree/diploma which is defined as the minimum eligibility for the respective post will be given preference.
  - b) In case of further bunching/bracketing of candidates, candidate senior in age will be given preference.
  - c) In case option at (a) and (b) is exhausted, it will be decided through draw of lots.





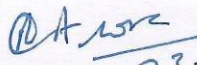
INSTITUTE OF HOME ECONOMICS (UNIVERSITY OF DELHI)  
F-4, HAUZ KHAS ENCLAVE, NEW DELHI-110016



Admit Card for the post of Office Attendant (Contractual)

Kindly download and bring this admit card along with the latest photo pasted on it on the day of  
Examination i.e. 10.01.2023 at 11:00 a.m.

DATE & TIME OF EXAMINATION : 10 <sup>th</sup> January 2023 (Tuesday) at 11:00 a.m		
NAME OF CANDIDATE		PHOTO
FATHER'S/ HUSBAND'S NAME		
ROLL NO.		
EXAMINATION CENTRE	INSTITUTE OF HOME ECONOMICS, F-4, HAUZ KHAS ENCLAVE , NEW DELHI-16	SIGNATURE
INVIGILATOR'S SIGNATURE	CONTROLLER OF EXAMINATION	

  
23.12.2022  
Prof. Renu Arora  
Acting Director

Prof. (Dr.) Renu Arora  
Acting Director  
Institute of Home Economics  
(University of Delhi)  
F-4, Hauz Khas Enclave  
New Delhi-110016