

**INSTITUTE OF HOME ECONOMICS
(UNIVERSITY OF DELHI)
F-4, HAUZ ENCLAVE,
NEW DELHI-110016
Telephone No.011-47702166, 46018108**

Ref No. IHE/2022-2023/Admin/2216

Date-06/03/2023

Subject: - Quotations for Refill fire Extinguisher Cylinder.

Dear Sir/Madam,

We wish refilling of fire extinguisher item (s) for our College. You are requested to kindly submit your quotations in a sealed envelope (inclusive of labor/transportation charges, GST etc) addressed to the Director, Institute of Home Economics latest by **24th March, 2023** in the office of the College on any working day (Monday to Friday) between 09.00 a.m. to 05.00 p.m. you are also required to submit your PAN No., GST No.

S. NO.	Name of item	Specification	Qty. required for refill	Rate per Unit
1.	'ABC' type fire extinguisher	Refilling of 'ABC' (multipurpose MAP-90) dry powder type stored pressure fire extinguisher (6 kg, 5 kg & 4 kg.)	50 (approx)	
2.	Carbon-Di-oxide (Co2) type gas based fire extinguisher.	Carbon-Di-oxide (Co2)type gas based fire extinguisher (4.5 kg)	10 (approx)	

While quoting the rates, vendors are required to comply with the following and quote the rates accordingly:

1. Rate of GST must be mentioned clearly.
2. Quotation received later than due date are liable to be ignored/rejected.
3. Other terms and conditions for submitting the quotation are given on overleaf which must be read carefully before submitting the quotation.
4. We are not responsible for accidental opening of the cover if it is not properly super scribed and sealed.
5. Quotation must be submitted on letter head of the firm with all particulars, any other format will not be acceptable.

Terms & Conditions:

1. The vendor must clearly indicate the rate of taxes (if any) in their quotation. Up to date Trade License, Income Tax and GST no. Clearance Certificate must be accompanied along with the quotation. Must have experience of executing satisfactory similar job for Govt. Organizations/ Academic Institutions done in last three years.
2. The quantity mentioned above may be increased or decreased at the time of order.
3. Payment will be made only after the successful completion of the job and after completions of work.
4. The Refill Extinguisher fire Cylinder and related works will be discontinued at any stage without assigning any reason by the undersigned.
5. **Guaranty/warranty:** minimum guaranty/warranty is to be provided for one year. It will commence from the date of the satisfactory inspection of cylinders.

College reserves the right to reject quotations without assigning any reason.

Yours sincerely

 6.3.23

Prof. (Dr.) Renu Arora
Acting Director

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