

Academic Committee
Institute of Home Economics

The Academic committee is responsible for planning, strategising and organising smooth and uniform teaching-learning in college. It ensures that UGC and University of Delhi guidelines pertaining to curriculum, teaching-learning, and disciplinary subjects are fulfilled. The committee comprises the teacher in-charges from all departments and conveners of the National Education Policy committee as its members. Members from Time Table committee, VAC, SEC, AECC committees are invited to the discussions of the committee as and when required.

The committee undertakes the following responsibilities:

- The Committee holds a meeting with all the members before the commencement of the academic semesters- odd and even.
- All the members submit the workload of their departments to the committee. This is based on the sanctioned strength of faculty members for the department and norms and guidelines of the UGC. The details of the DSC, DSE, GE paper to be floated by the department for both the semesters are also submitted to the committee. The NEP committee members initiate the decisions regarding the VAC, SEC and AECC courses to be offered in the commencing semester.
- The committee makes an assessment of the workload and compiles the workload of all the departments. The student strength in each department, number of sections, number of additional guest faculty required, delineation of VAC, SEC, DSE and GE courses is calculated.
- The workload is presented to the principal for approval.
- The approved workload is then shared with the Convener of the Timetable Committee.
- The academic committee also sets the norms for allocation of GE papers to students of odd and even semester. The details of DSE, VAC and SEC are shared with the convener of the allocation committee.
- Before the beginning of each semester, the academic committee notifies the students to fill their GE options on the link provided on the website and through student advisors.
- The list of students opting for GEs is shared with the administration department of the college.
- The committee also convenes meetings regarding other academic matters pertaining to teaching-learning and faculty requirements as and when required.