



Action taken report on Meetings for 2023-2024

- 1. Reminder to NAAC team give dates for Peer Team Visit.**
Reminder was sent to NAAC office through a NAAC portal for getting the dates for peer team visit.
- 2. E mail to be sent to TICs/Admin/ Account for data collection.**
To facilitate data collection, a common google form was prepared as per the guidelines of AQAR and were sent to department TICs, Committee convenors, accounts and administration for AQAR 23-24.
- 3. Strengthening networking by Alumni association**
A wall of eminence was prepared in the college and Alumni Meet was held in February 2024.
- 4. Generation of google form for students' data collection**
Google form was generated and link was circulated among the students through their advisors to collect data on the competitive exams they appeared, internships done and about their career progression
- 5. Plan of action for 24-25 was discussed like suggestions were given regarding FDPs, workshops on financial literacy, certificate courses, courses on foreign languages etc.**
Several workshops, training pgms and seminars were conducted by the departments under the aegis of IQAC for the students and faculty. Workshops on 'Hands on capacity building workshop was conducted in June 2024.
- 6. Synchronization of the Annual Report with AQAR form format was suggested by IQAC**
Staff secretary was informed about this and the synchronization was done.
- 7. Proposal to organize Hindi pakhwada**
To implement Rajbhasha Hindi in the office working and to encourage use of Hindi among students, Hindi pakhwada was organized from 11-14 September 2023. Various competitions were held for students and teaching. Also a talk was also organized in Hindi:kal, aaj aur kal.
- 8. Decision to share AQAR reports to the governing body.**
A draft of the AQAR report was presented to GB and suggestions given by them were incorporated in the report.
- 9. Review and update of feedback forms discussed**
The Feedback forms are being updated for all the stakeholders for the session 2024.
- 10. Organizing FDP in collaboration with another university/Institution like JNU**
There is a plan to organize the FDPs for teaching and nonteaching staff in 2024-25.
- 11. Lecture/workshops on topics like financial rules/capacity building/waste management/ GEM/digital literacy- IT skills, etc**
Workshop on GEM, Digital Literacy and Waste Management was conducted for faculty and nonteaching staff on 18th and 19th June 2024.
- 12. Plan of action for the year 2024-2025**
The plan of action was prepared for the year 2024-2025 for the Institute after taking inputs from the departments and committees.