

The Director
Institute of Home Economics
F-4, Hauz Khas Enclave,
New Delhi-110016

Sub: Original Certificates needed for Counselling

Dear Madam,

I have to appear for counseling at
..... University for admission to
..... Course.

The Counselling is on

You are requested to give me the original certificates deposited at the Institute at the time
of my admission to B.Sc Home Science/B.Sc Hons

Biochemistry/Microbiology/B.El.Ed 1st Year for days from
..... To

If the original certificates are not returned by me on It may
Be treated as a case of withdrawal of admission from the
..... Course.

Thanking you,

Yours faithfully,