



UNDERGRADUATE ADMISSIONS (2023-24)

List of Documents required at the time of Registration

Candidates shall be required to upload copies of the following certificates/documents at the time of registration and produce same documents/certificates in original at the time of physical verification at the college.

- 1. Class X Certificate** (Mark-sheet or certificate) indicating name of the candidate, date of birth and Parents' names.
 - 2. Class XII Marksheet-** Marksheet in the name of the candidate. The name of the candidate must match with the CUET(UG) -2023 form
 - 3. SC/ST/OBC-NCL/EWS/Minority/CW/KM/PwBD Certificate** (in the name of the Candidate) issued by the competent issuing authority. The name of candidate claiming reservation under SC/ST/OBCNCL/EWS/Minority/CW/KM/PwBD must match the name that appear on his/her corresponding School Board qualifying certificate and in CUET(UG)-2023. Similarly, his/her parents' names must match in both sets of certificates **Annexure IV** (https://admission.uod.ac.in/userfiles/downloads/UG_CSAS_2023_14062023.pdf).
 - 4. OBC - Non-Creamy Layer Certificate** (in the name of the Candidate) issued by the competent issuing authority, and wherein the caste is in the OBC Central List issued by <http://ncbc.nic.in>. The name of the candidate claiming reservation under OBC -Non-Creamy Layer must match with the name as it appears on his/her corresponding School Board qualifying certificate and in CUET(UG)-2023; similarly, the parents' names must match in both sets of certificates. Income certificate must be issued after March 31, 2023. The format of the OBC-NCL certificate is given in **Annexure IV** (https://admission.uod.ac.in/userfiles/downloads/UG_CSAS_2023_14062023.pdf).
 - 5. EWS Certificate** (in the name of the candidate) from the competent issuing authority certifying the candidate can claim reservation under this category. The name of the candidate claiming reservation under this category must match with the name that appears on his/her corresponding School Board qualifying certificate; similarly, his/her parents' names must match in both sets of certificates. Income certificate must be issued after March 31, 2023. Refer to Annexure IV for the format of the certificate. Any Candidates claiming admission through ECA/Sports categories must upload self-attested copies of the requisite certificates/produce the relevant required certificates when sought as stipulated in the UG Bulletin of Information 2023-24 issued by the University of Delhi (<http://ihe.du.ac.in/wp-content/uploads/2023/02/DU-UG-BOI-2023.pdf>).
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6. Candidates claiming admission through ECA/Sports supernumerary quota must upload self-attested copies of the requisite certificates and produce the relevant required certificates when sought.

7. PwBD disability certificate should be in the name of the candidate issued by a recognized Government Hospital, bearing a photograph of the candidate (Refer to Annexure IV for the format of the certificate). Disability Certificates issued after 01.06.2021 must be as per the Gazette Notification no. 1736 (E) dated 05.05.2021 issued by the Department of Empowerment of Persons with Disabilities and applied through UDID portal. However, Disability Certificates issued before 01.06.2021, will be considered as per other existing applicable rules and notifications of the Department of Empowerment of Persons with Disabilities and the University of Delhi.

8. Candidates applying under the CW category must upload the Educational Concession Certificate (ECC), (in the name of the candidate) in the format wherein the Priority is clearly mentioned. Refer to Annexure IV for the format of the certificate.

9. Candidate applying under the Kashmiri Migrant category must upload the relevant certification in the correct format issued by Divisional Commissioner/Relief Commissioner.

10. Candidate who wish to seek admission under UoD Ward supernumerary quota must upload a valid employment certificate of his/her parent/s issued by the due officials. Only the employment certificate uploaded in CSAS (UG)-2023 Application form will be considered. I-cards, Aadhar Card and/or any other document will not be accepted.

Candidates shall be responsible for the quality and authenticity of the certificate they upload. Candidates must take utmost care to ensure the uploaded documents/certificates are authentic and accurate. Candidates will be responsible to produce documents/certificates as sought. All certificates/documents will be returned to the candidate by the College/Department upon completion of any physical verification that may be required at a later stage. If the original certificates are not in English/Hindi, the English/Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the last Institute attended, will be required during the verification of documents

Note: At the time of physical verification if any, students are required to show /submit the following documents:

1. Two passport size self-attested photographs
2. True attested copy of XII Class Mark-sheet
3. True attested copy of XII Provisional/original Certificate
4. True attested copy of X Class Mark-sheet
5. True attested copy of X original Certificate
6. True attested copy of caste SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. *(The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).*
7. OBC - Non-Creamy Layer Certificate (in the name of the Candidate) issued by the competent issuing authority, and wherein the caste is in the OBC Central List issued by <http://ncbc.nic.in>. The name of the candidate claiming reservation under OBC -Non-Creamy Layer must match with the name as it appears on his/her corresponding School Board qualifying certificate and in CUET(UG)-2023; similarly, the parents' names must match in both sets of certificates. Income certificate must be issued after March 31, 2023.
8. Foreign students have to come through Foreign Student's Registry, University of Delhi.