

इंस्टीट्यूट ऑफ होम इकोनॉमिक्स: हौज खास: नई दिल्ली:110016
(दिल्ली विश्वविद्यालय)

INSTITUTE OF HOME ECONOMICS: HAUZ KHAS: NEW DELHI: 110016
(UNIVERSITY OF DELHI)

Ref- IHE/2026-27/Admin/ 724

Date: 16.07.2026

Notice Inviting Quotation

Sealed quotations addressed to the Director, Institute of Home Economics, F-4, Hauz Khas Enclave, New Delhi-110016 are invited from registered and reputed firms for the work of **“Painting, Repair, Renovation and Miscellaneous Civil Works, including Flooring and Fibre Sheet Shed Works in the College (Block-A).”** The BOQ of work is attached herewith.

The quotations must be reached to the college from the date of issuance of this notice. BOQ and other required documents may be downloaded from college website <https://ihe.du.ac.in> and University of Delhi website <https://www.du.ac.in/> . The interested contractors may visit the site for any detail regarding the said work. Sealed quotations, along with all the required documents, shall be submitted in hard copy to the **Institute of Home Economics, F-4, Hauz Khas Enclave, New Delhi – 110016**, either by Speed Post or by hand. **Quotations submitted through e-mail shall not be considered.** Intending contractors may visit college website <https://ihe.du.ac.in/> and university of Delhi website <https://www.du.ac.in/> for any corrigendum/addendum/amendment.

Published Date	16.07.2026
Bid Submission Start Date	16.07.2026
Bid Submission End Date	24.07.2026 / 4:00 PM



TERMS AND CONDITIONS

1. The Tender Cost of **Rs. 500/-** (non-refundable), in the form of Bank Draft drawn in favour of **“Director, Institute of Home Economics, Hauz Khas Enclave”** payable at New Delhi-110016.

Note: Tender Cost is not exempted, it is mandatory to pay even MSME and NSIC Bidders.

2. The estimated cost of the work is ₹4,18,098/- (Rupees Four Lakh Eighteen Thousand Ninety-Eight Only). The successful bidder shall submit a Performance Security/Performance Deposit equivalent to 5% of the accepted contract value in favour of the “Director, Institute of Home Economics, Hauz Khas Enclave,” payable at New Delhi, within three (3) days from the date of issue of the Letter of Award/Work Order.
3. The work shall be completed within 7 days from the date of issue of work order otherwise 1% penalty per week up to a maximum of 10% shall be imposed on gross amount of bill.
4. Rates quoted shall be deemed inclusive of cost of manpower, material, machinery, tools and plants, all taxes including GST, duties and levies, labour-cess and insurance etc. complete. No escalation of whatsoever nature, shall be payable.
5. The Quantities mentioned in the BOQ are approximate and tentative, it may increase or decrease as per site execution & requirement.
6. **The Bidder shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.**
7. Bill shall be paid as per actual quantities/measurement of the work done.
8. No payment shall be made to the contractor for any damage caused by rain, floods or any other natural cause for contractor's materials what so ever during the execution of work. The damage to work will be made good by the contractor at his own cost, and no claim on this account shall be entertained.
9. The contractor shall be responsible for payment of wages to each worker employed by him as contract labour, permanent labour or outsourced manpower.
10. All workers of contractor and subcontractor must be included in the ESIC and EPFO with their regular compliance as per the direction of concerned department.
11. The contractor shall comply necessary watch and ward establishment for the safe custody of materials at his own cost.
12. All the accessories and installments of the college must not be broken or damaged during execution of the work and in case it happens it will be fixed or reinstalled by the contractor with no extra cost.
13. The Work shall be done with accordance with the CPWD Specifications, IS Codes and manufacturer specifications

14. All material shall be got approved from the Engineer-in-charge before start of work.
15. In addition to the Performance Security, a security deposit equivalent to 10% of the gross value of the final bill shall be retained for a defect-liability period of three months from the certified date of completion. The retained amount shall be released after satisfactory completion of the defect-liability period and rectification of all defects, if any.
16. Water and Electricity will be provide free of cost.
17. Bidders are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the quotation. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the quotation.
18. The Contractor's supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
19. The time is the essence of the contract and as such the entire works shall be completed within the stipulated time.
20. All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with EIC.
21. The Contractor has to take care of any electrical or telephone cables. The contractor shall be liable to pay compensation for any damage to the college property or its premises caused by the contractor or his workers.
22. After completion of day's work/contract period the contractor shall clean, clear the work site to the satisfaction of the Engineer-in-Charge or his site representative.
23. The contractor shall communicate in writing name of all his workers and submit the photo identity card, name, address, phone/contact number of the person to be deployed.
24. The College reserves the right to accept or reject any bid, in whole or in part, without assigning any reason. Furthermore, the College retains the right to cancel the bidding process at any time before the award of the contract, without incurring any liability or obligation to the affected bidder(s).

List of Documents required

- a) Scan Copy of PAN Card
- b) Scan Copy of Income Tax Return for the last three years.
- c) Copy of GST Registration Certificate latest
- d) Copy of Experience/ Satisfactory completion certificate of similar nature works for last 3 years along with the cost of work

- e) Complete Bank Details/Cancelled Cheque
- f) Copy of Valid Licence/Registration copy

All the documents must be sent to the college in hardcopy format (A4 size paper) along with filled BOQ, other documents and acceptance certificate.

Sd/-
Director

TECHNICAL

Ref No.

Date:

Format for submitting the quotation for the work of "Painting, Repair, Renovation and Miscellaneous Civil Works, including Flooring and Fibre Sheet Shed Works in the College (Block-A)."

1. Name of the company
2. Registered address of the company
3. Mobile phone No.
4. Telephone No.
5. E-mail id
6. Company's Registration details
7. Experience details
8. Name of the Contact person to whom all references shall be made regarding this quotation
9. Any other information which you consider necessary to furnish

UNDERTAKING

- a) I, the undersigned, certify that I have gone through the terms and conditions mentioned in the quotation document and undertake to comply with them.
- b) The rates quoted by me are valid and binding upon me for the entire period of the contract.
- c) I hereby undertake to render the service as per the directions given in the quotation document.

Date:

Place:

Signature and seal of the company

FINANCIAL

Ref No.

Date:

Format for submitting the quotation for the work of "Painting, Repair, Renovation and Miscellaneous Civil Works, including Flooring and Fibre Sheet Shed Works in the College (Block-A)".

Price Schedule

S.No	Description	Unit	qty	Rate	Amount
1.	Providing, fabricating and fixing complete fibre sheet shed of approximate size 5.0 m × 2.5 m at the required height, comprising M.S. tubular supporting framework with necessary posts, rafters, purlins, bracings, cleats, welding, fasteners, anchor bolts and protective painting; including providing and fixing approved quality fibre-reinforced roofing sheets of specified thickness with suitable self-drilling screws, washers, hooks, bolts and all necessary accessories. The item shall include required slope, overlaps, ridge pieces, edge finishing, cutting and making good, including all materials, labour, scaffolding, tools and accessories, complete in all respects as directed by the Engineer-in-Charge.	L.S	1		
2.	Providing and applying two or more coats of approved quality terracotta finish paint of approved brand, colour and shade over existing/new plastered surface, including cleaning and preparation of the surface, removal of loose paint, dust and foreign matter, minor surface repairs, application of suitable primer wherever required, and finishing to obtain a uniform colour, texture and shade, including all materials, labour, tools, scaffolding and incidental works, complete as per the manufacturer's specifications and as directed by the Engineer-in-Charge.	Sqm	100		
3.	Removing white or colour wash by scraping and sand papering and preparing the surface smooth including necessary repairs to scratches etc., complete.	Sqm	300		
4.	Removing dry or oil bound distemper, water proofing cement paint and the like by scraping, sand papering and preparing the surface smooth including necessary repairs to scratches etc., complete.	sqm	300		
5.	Providing and applying Plaster of Paris (POP) putty of 2 mm average thickness over existing painted surfaces, including cleaning, scraping and removal of loose or flaking paint, dust and other foreign matter, to obtain an even, smooth and uniform surface,	sqm	100		

	complete in all respects as directed by the Engineer-in-Charge.				
6.	Providing and applying acrylic emulsion paint of approved brand and manufacture, having VOC (Volatile Organic Compound) content less than 50 grams/litre, over existing prepared painted surface, including application of the required number of coats to achieve an even shade and uniform finish, complete as directed by the Engineer-in-Charge.				
a	Two Coats	sqm	150		
7.	Distempering with 1st quality acrylic distemper (ready mixed), having VOC (Volatile Organic Compound) content less than 50 grams/litre, of approved brand and manufacture, including applying additional coats wherever required to achieve an even shade and uniform colour, complete.				
	Old work (one or more coats)	sqm	500		
8.	Providing and applying oil-bound washable distemper of approved brand and manufacture over existing prepared surface, including applying additional coats wherever required to achieve an even shade and uniform colour, complete as directed by the Engineer-in-Charge.				
a.	Old work (Two coats)	Sqm	200		
9.	Providing and applying two or more coats of approved synthetic enamel paint of approved brand, colour and shade on existing wooden surfaces, including cleaning, scraping and sandpapering, removal of loose or flaking paint, filling cracks, holes and surface imperfections with approved wood putty, and applying suitable wood primer wherever required, to achieve a smooth, even and uniform finish, complete in all respects as directed by the Engineer-in-Charge.	Sqm	120		
10.	Providing and laying ceramic glazed floor tiles of size 300 × 300 mm (thickness to be specified by the manufacturer), of 1st quality, conforming to IS 15622, of approved make, colour and shade, except White, Ivory, Grey, Fume Red and Brown, laid on 20 mm thick bed of cement mortar 1:4 (1 cement : 4 coarse sand), including jointing with grey cement slurry @ 3.3 kg/sqm, pointing the joints with white cement and matching pigments, etc., complete.	Sqm	5		

11.	Providing and laying 4 mm thick approved quality polyvinyl chloride (PVC)/vinyl flooring of approved make, colour, shade and pattern over a properly prepared, smooth, dry and levelled floor surface, fixed with approved adhesive as per the manufacturer's specifications, including cleaning and preparation of the base, cutting, fitting, matching of patterns, rolling, jointing and sealing of edges and joints, including all materials, labour, tools and accessories, complete in all respects as directed by the Engineer-in-Charge	Sqm	150		
12.	Providing and fixing 8 mm thick clear transparent toughened glass of approved make and required size over the existing table top, with machine-polished and smooth edges, including cutting to the required shape and size, providing necessary holes/cut-outs, edge finishing, rubber/silicone pads, transparent silicone sealant and all required accessories, complete in all respects as directed by the Engineer-in-Charge.	sqm	10		
13.	Providing and applying 12 mm thick cement plaster in cement mortar 1:4 (1 cement : 4 fine sand) over existing brick/RCC surfaces, including removal of loose and damaged plaster, cleaning and preparation of the surface, raking of joints, hacking of concrete surfaces wherever required, watering, providing scaffolding, finishing the surface smooth and curing, complete as directed by the Engineer-in-Charge.	Sqm	20		
14.	Repairing damaged wall patches at approximately 30 locations, each patch measuring approximately 0.50 m × 0.50 m and up to 0.30 m deep, including carefully dismantling and removing loose, cracked and damaged brickwork, concrete, plaster, putty and paint; cleaning and preparing the exposed surfaces; reconstructing the damaged portions with brick masonry and/or cement concrete matching the existing construction; providing cement plaster matching the thickness, line, level and finish of the adjoining surfaces; applying wall putty, primer and two or more coats of approved paint of matching colour and shade; including bonding treatment, curing, scaffolding, all materials, labour, tools and plants, transportation and disposal of debris, complete in all respects to match the surrounding existing surfaces and as directed by the Engineer-in-Charge.	L.S	L.S		
15.	Providing and constructing 2 Nos. water cooler platforms, each of size 1.50 m × 1.50 m × 0.14 m high, using M20 grade cement concrete, including preparation and levelling of the base, necessary formwork, placing, compacting, finishing and curing;	Job Work	Job Work		

	and providing, fabricating and fixing an overhead fibre-reinforced sheet shed of approximate size 2.0 m × 2.0 m above each platform, supported on M.S. tubular pipe framework comprising posts, rafters, purlins, bracings and necessary supports, including cutting, welding, grinding, anchor fasteners, nuts, bolts, screws and protective painting of all M.S. members. The fibre sheets shall be fixed with suitable self-drilling screws, hooks/bolts, washers and all necessary accessories, with adequate slope and overlap for proper drainage, including all materials, labour, transportation, fabrication, erection, tools, scaffolding and incidental works, complete in all respects as directed by the Engineer-in-Charge.				
Amount Inclusive of GST					

Name of the company:

Address of the company for correspondence/Contact details:

Notes:

1. The above-quoted prices are complete in all respects as per the Scope of Work mentioned and inclusive of taxes. Certified that the rates quoted for the above work are as per details, terms, and conditions mentioned in the quotation document.

Yours faithfully,

(Signature of authorized signatory)

Name & Designation:

Company Seal:

Acceptance Certificate

(To be given On Company Letter Head)

To,

Dated: _____

The Director,

Institute of Home Economics, Hauz Khas Enclave, New Delhi-110016

Sub: Acceptance certificate for Painting, Repair, Renovation and Miscellaneous Civil Works, including Flooring and Fibre Sheet Shed Works in the College (Block-A) Campus at Institute of Home Economics.

Name of Work: _____

Dear Sir,

1. I/ We have downloaded / obtained the BOQ document(s) for the above mentioned Work from the web site(s) namely: <http://ihe.du.ac.in/>, as per your advertisement, given in the above mentioned website(s).
2. The corrigendum(s) issued from time to time by your department/ organization too, have also been taken into consideration, while submitting this acceptance letter.
3. I/ We hereby unconditionally accept the BOQ document(s) / corrigendum(s) in its totality / entirety.
4. I/ We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public Sector Undertaking.
5. I/We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, Without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely..
6. The items not included in BOQ and required to be executed at site, I accepted to consider the rates as per latest DSR or below.

(Signature of the bidder with Seal and Signature)